

ORANGE COUNTY REGIONAL  
CHAPTER

community  
ASSOCIATIONS INSTITUTE



Designed for homeowner volunteer leaders and others in community association management, this comprehensive program will guide you through key issues in association management today.

# October

4

WEDNESDAY

## LAW

Attorney faculty members will focus on elements of proper CC&R and rules enforcement, important cases and changes in current laws.

11

WEDNESDAY

## FINANCES & RESERVE STUDIES

Topics include practical financial statement interpretation, association budgeting, year-end audits, investment options, income taxes, component inventory, condition assessment and operating funds versus reserve funds.

18

WEDNESDAY

## INSURANCE

This course uses real world examples to help keep clear what can be a confusing aspect of operating your association while diving into board member responsibilities, liabilities and protection.

25

WEDNESDAY

## MAINTENANCE, CONSTRUCTION CONTRACTS & BIDDING

Maintenance responsibilities focusing on contracts, bidding requirements – a timely and critical topic for boards and community managers.



All courses are from  
6:00 p.m. – 8:00 p.m.



FREE for CAI-OC Members  
Non-Members - \$100 for four-part series



Zoom

Register online  
at [www.caioc.org](http://www.caioc.org)

Already taken the course? Association management is always changing so it is a good idea to refresh your knowledge.